

**UNDERTAKING (PRATIDNYA PATRA)**

I, \_\_\_\_\_, am taking admission to \_\_\_\_\_ course. I am availing fee concession on the basis of \_\_\_\_\_ caste. The annual income of my family (Father + Mother + elder Brother + Sister) is

**Rs.** \_\_\_\_\_ \*\* (F.Y. 2025-26). I assure that I will submit all my required documents on or before 31/07/2026.

Occupation of parents - \_\_\_\_\_ (Service / Worker / Professional / Retired / Others)

\*\* (Students belonging to OBC / SBC / VJ / NT and having an income above Rs 8 lakhs shall inform the college immediately and pay the entire fees)

I assure that I will submit all the documents in the time period given to me and also complete the online process for freeship and scholarship. If I fail to submit the documents in time, I will pay the entire fees.

**Rules for Freeship or Scholarship and documents to be attached**

- Parents / Guardian should note that if freeship or scholarship form is not submitted in time, then the entire fees for the full year needs to be paid.
- Those who get admission under a reserved category are mandatorily required to fill the online form for freeship and scholarship. The time period for filling the form will be intimated on the website of Maharashtra Government. Forms received after the due date shall not be accepted. **Attendance of each student should be minimum 75%.**
- All instructions should be followed while filling the online form. If the student fills wrong information, then the risk of losing of freeship and scholarship or getting lesser amount from the Government shall be of the student only. In case of gap in academics of a student, the student who has received scholarship in earlier year shall not get the scholarship again. In such a case, the student has to pay the full fees.
- In case of change in rules of the Government with respect to freeship or scholarship, the entire liability shall be of the student himself / herself. Giving of freeship and scholarship is the sole discretion of the Government.
- Once the application is accepted by the Department, the fees depicted on the website in the Redeem section shall be held as the final fees. The pending fees, after deduction of fees paid from the expected fees, shall be paid by the student.
- Once the form is accepted by the college, the student should regularly login and check the Remarks section. If the Government suggests any changes, then the student shall take necessary action in this regard and also intimate the college about it. The responsibility of the form is solely of the student. If changes are suggested by the Government and such changes are not made within the stipulated time period and the application is auto rejected, then the entire fees has to be paid by the student.
- **For SC scholarship students, along with the scholarship amount, 40% of the college fee amount is also credited to the student's bank account by the Central Government. The student hereby undertakes to refund/deposit the college fee amount to the college account within 7 days from the date of receiving the scholarship amount.**

Students' Signature

Parents / Guardians Signature

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## Rules for Freeship or Scholarship and documents to be attached

Students and Parents should note that if freeship and scholarship form is not submitted in time, then entire fees needs to be paid. Freeship and Scholarship form needs to be submitted online. The time period for filling the form will be intimated on the website of Maharashtra Government. Forms received after the due date shall not be accepted. Attendance of each student should be minimum 75%. All instructions should be followed while filling the online form. If the student fills wrong information, then the risk of losing of freeship and scholarship or getting lesser amount from the Government shall be of the student only.

**Freeship / Scholarship Website :- <https://mahadbt.maharashtra.gov.in>**

### **Documents required along with Scholarship Form (2 sets attested True Copy)**

\* (Those who belong to SC or ST and whose income is lesser than Rs 2,50,000/- and VJ / NT / SBC / OBC lesser than Rs 1,50,000/-)

1. Caste Certificate (of Maharashtra)
2. Student Domicile Certificate (of Maharashtra)
3. Caste Validity Certificate (**only for ST Caste**)
4. Income certificate must be in father's name; if not, give valid reason (Death/Divorce/Separated). If ration card is from Mumbai, income certificate must also be from Mumbai. It should be from Collector's Office and valid up to March 2027.
5. Bank Passbook of the student (Nationalised Bank Account with Aadhar Linked)
6. \*Aadhar Link Bank Account status & \*Aadhar Link Student Mobile Number
7. True Copy of SSC and HSC marksheet and school / college leaving certificate
8. True Copy Marksheet of last 2 semesters
9. True Copy of Ration Card first and last page
10. Gap Certificate, if applicable
11. Death Certificate of Parents, if applicable
12. Aadhar Card and Fee Receipt of fees paid at the time of admission

### **Documents required along with Freeship Form (2 sets attested True Copy)**

\* (Those who belong to SC or ST and whose income is higher than Rs 2,50,000/- and VJ / NT / SBC / OBC higher than Rs 1,50,000/- but lesser than Rs 8,00,000)

1. Caste Certificate (of Maharashtra)
2. Student Domicile Certificate (of Maharashtra)
3. Caste Validity Certificate (**only for ST Caste**)
4. Income certificate must be in father's name; if not, give valid reason (Death/Divorce/Separated). If ration card is from Mumbai, income certificate must also be from Mumbai. It should be from Collector's Office and valid up to March 2027
5. Non-Creamy Layer (OBC/SBC/VJ/NT) income between Rs. 1.5 lakh and Rs. 8 lakh."
6. Bank Passbook of the student (Nationalised Bank Account with Aadhar Linked)
7. \*Aadhar Link Bank Account status & \*Aadhar Link Mobile Number
8. True Copy of SSC and HSC marksheet and school / college leaving certificate
9. True Copy Marksheet of last 2 semesters
10. True Copy of Ration Card first and last page
11. Gap Certificate, if applicable
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Students' Signature

Parents / Guardians Signature